

**KENTUCKY BOARD OF LICENSED  
DIABETES EDUCATORS (KBLDE)  
Special Meeting Minutes – October 6, 2015**

A special meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Office of Occupations and Professions on October 6, 2015.

**MEMBERS PRESENT**

Kim Coy DeCoste, Board Chair  
Dr. Carrie L. Isaacs, Secretary  
Larry Smith  
Carolyn L. Dennis

**Occupations and Professions Staff**

Jennifer Hutcherson, Board Administrator

**Others**

Matt James – Office of the Attorney General

**MEMBERS ABSENT**

Dr. Mehdi Poorkay

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**CALL TO ORDER**

A special board meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Kim Coy DeCoste, Board Chair, at 10:16 a.m. on October 6, 2015 at the Office of Occupations and Professions. A quorum was present.

**APPROVAL OF THE MINUTES**

Mr. Smith made a motion to accept the minutes of the special meeting dated July 21, 2015. The motion, seconded by Ms. Dennis, carried.

**OCCUPATIONS AND PROFESSIONS REPORT**

Ms. Hutcherson reviewed the O&P report from Mr. Slone.

**BOARD CHAIRMAN'S REPORT**

Ms. DeCoste reported that she will be attending Women In Government in Charleston, SC from October 8-10, to present information on licensure as a member of AADE. There will be over 400 people and 26 states represented. Ms. DeCoste also discussed the survey that Janice Haile conducted for the AADE Diabetes Educator Associate. Most responses were that this name is not acceptable. The hope is that AADE will chose a title that is more in line with legislation.

**BOARD COUNSEL REPORT**

Mr. James reported that the regulation change to 201 KAR 45:110 requires a statement of consideration due to the receipt of a written comment. It will go to the committee in November

and possibly be final in December. Mr. Smith made a motion to give Mr. James authority to file the statement of consideration upon review and approval by Ms. DeCoste. The motion, seconded by Dr. Isaacs, carried.

### **OLD BUSINESS**

The board discussed a regulation amendment to 201 KAR 45:130 to give the board regulatory authority to audit up to fifteen (15) percent of active licensees CEU's annually. Ms. Dennis made a motion to give Mr. James authority to file the regulation amendment upon review and approval by Ms. DeCoste. The motion, seconded by Dr. Isaacs, carried.

### **NEW BUSINESS**

The board discussed updates to the FAQ's. Upon receipt of edits from Mr. James and Ms. DeCoste, Ms. Hutcherson will post the updated FAQ's to the website.

The board discussed an email regarding Diabetes Licensure and the use of titles. Ms. Hutcherson will draft a response based on the boards discussion and, upon approval from Mr. James and Ms. DeCoste, reply to the email.

The board discussed 2016 meeting dates. They were set as January 19, April 19, July 19 and October 18.

Ms. Hutcherson provided a renewal update. To date, 180 licensees have renewed their LDE or MLDE license. There are 400 outstanding renewals as of October 6.

### **APPLICATION COMMITTEE REPORT**

The board reviewed recommendations from the application committee for approval of three (3) applications for licensure. Mr. Smith made a motion to accept the recommendations of the application committee. The motion, seconded by Ms. Dennis, carried.

1. Sandra Chaney – Master
2. Melanie Cobb – Master
3. Suzanne Francis – Master

### **TRAVEL AND PER DIEM**

Mr. Smith made a motion to approve travel and per diem for today's meeting. The motion was seconded by Ms. Dennis. The motion carried unanimously.

### **FUTURE MEETINGS**

The next Board Meeting will be held January 19, 2016 at 10:00 a.m. at the Office of Occupations and Professions.

### **ADJOURNMENT**

With no further business to discuss, Mr. Smith made a motion to adjourn the meeting. The meeting was adjourned at 11:48 a.m.